## Criterion B: Record of tasks

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| Task number | Planned action | | Planned outcome | | | | Time estimated | | Target completion date | | | Criterion |
| 1 | Discussion with my Computer Science teacher about the topic of my internal assessment | | After presenting my ideas to my Computer Science teacher, the topic that I suggested was approved. | | | | 1 hour | | 22th July 2016 | | | A |
| 2 | I phone-called Antonis for an appointment | | I explained to Antonis why I called him and we arranged the first interview for the 29th of July | | | | 20 minutes | | 22th July 2016 | | | A |
| 3 | First interview with Antonis | | Antonis explained to me the problems that he faces by using Microsoft Excel and mentioned the appropriate functionalities of the program that he needs | | | | 1 hour | | 29th July 2016 | | | A |
| 4 | I conducted research on similar cases to Antonis | | I came up with some ideas and suggestions | | | | 2 hours | | 18th August 2016 | | | A |
| 5 | I phone-called Antonis | | We arranged our second meeting for the 28th of August | | | | 10 minutes | | 18th August 2016 | | | A |
| 6 | Second meeting with the client | | After a discussion about the possible solutions, the use of Java programming was found to be the most effective solution. | | | | 1 hour | | 28th August 2016 | | | A |
| 7 | New meeting with Antonis | | We discussed about the basic functionalities and the preliminary design of the product | | | | 1 hour | | 1st September 2016 | | | A, B |
| 8 | Write down the “Planning” Form | | Make a clear planning form for the project | | | | 3 hours | | 5th September 2016 | | | A |
| 9 | Discuss the success criteria with my CS teacher | | Explained him the purpose of the project and received comments | | | | 1 hour | | 6th September 2016 | | | A |
| 10 | Define the necessary objects and methods required | | My CS teacher agreed and advised me to begin coding | | | | 30 minutes | | 28th September 2016 | | | B, C |
| 11 | Construct the preliminary design of the product | | Beginning of the development of the product | | | | 2 hours | | 30th September 2016 | | | B |
| 12 | The testing stage completed | | I draw certain diagrams showing the development of the product | | | | 2 hours | | 11th October 2016 | | | B |
| 13 | Developing the product | | Design of a functioning code that addresses client’s desires | | | | 5 days | | 23rd October 2016 | | | B, C |
| 14 | First draft of the code | | A working and functional program that meets the client’s needs | | | | 8 days | | 28th October 2016 | | | C |
| 15 | Testing the code | | Check the effectiveness of the code taking into account the success criteria | | | | 2 hours | | 19th November 2016 | | | B, C |
| 16 | Meeting with Mr. Pantermarakis | | Show and explain the functionalities of the program in order to get feedback | | | | 2 hours | | 23rd November 2016 | | | A, C |
| 17 | My client asked me to change and add some new functionalities | | Update the code according to the feedback received | | | | 5 days | | 7th December 2016 | | | C |
| 18 | Meeting with Mr. Pantermarakis | | Show the product with the new functionalities in order to check whether the product meets all his needs | | | | 1 hour | | 23rd December 2016 | | | A, C |
| 19 | Check the code of the final program | | I run the program many times and checked whether everything functions properly | | | | 3 hours | | 7th January 2017 | | | C |
| 20 | Final meeting with Mr. Pantermarakis | | Give the final product to my client | | | | 1 hour | | 16th January 2016 | | | A, C |
| 21 | “Design” forms completed | | Flowcharts and UML diagrams were added since the client asked for some new functionalities after the preliminary design | | | | 2 hours | | 21st January 2016 | | | B, C |
| 22 | Screenshots of the final product | | Illustrations of certain functionalities of the complete product | | | | 3 hours | | 2nd February 2016 | | | C |
| 23 | Video | | Create a video that shows all the functionalities of the product | | | | 30 minutes | | 9th February 2016 | | | D |
| 24 | Evaluating the process | | Check all the forms to make sure that meet the criteria of the assessment | | | | 2 hours | | 15th February 2016 | | | E |
| 25 | Possible future improvements for the product | | New ideas for a more advanced product that may be found beneficial | | | | 1 hour | | 17th February 2016 | | | E |
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